

MINTUES OF THE IQAC MEETING HELD ON 27TH NOVEMBER 2021

A meeting of the IQAC was called on the 27th of November 2021 at 12.00 noon in the College Seminar Hall. The meeting was called to deliberate on the following agenda:

1. Streamlining and systematizing of the Mentoring Programme in the College.
1. Status of Completion of Mapping Cos to POs and measuring attainment of COs for two previous academic years.
2. AOB

The following decisions were taken with respect to the mentoring programme in the college:

- A Mentoring Committee to be constituted with the Librarian as the In-charge. The committee would be responsible for monitoring of the mentoring programme and ensuring that towards the end of the academic year, mentors submit the report of mentoring to the committee which in turn will submit the same to the college office.
- Only full- time teachers to be appointed as Mentors in keeping with the requirements of NAAC. Teachers allotted FYBCom Students as mentees will continue to mentor the same set of students in the SY and TY too.
- The Librarian being a full time faculty will also be assigned mentoring duty as also the Physical Education Director(the latter subject to availability)
- To systematize and adhere to procedure, it was also decided that the mentors meet their mentees once in a month. The time table committee to create a zero hour and display the same on the time table. The Zero hour is to be scheduled in the last week of every month.
- Mentors to also interact with their mentees on an individual and personal basis whenever the need arises.
- Mentors to create whatsapp group of mentees.
- The mentoring format/form would also record details of the mentee such as age, gender, caste, annual household income, working status etc.
- One form for each student will be maintained.
- The list of mentor-mentee be made available to the teachers at the earliest.

With regard to the second point on the agenda, it was pointed out that the format suggested and provided by Prof. Niyam Marchon might be difficult to implement and needs large data entry. It was suggested that we need to explore

and check out similar other programmes used in another college before introducing and implementing the programme in our college for the academic year.

Under AOB, it was decided that offline classes would be introduced for FY and SY students. While FY Students will be called three days in a week, the SY students will be on campus for the remaining three days of the week.



Dr.Elizabeth J. Henriques

Director -IQAC



Prof. Gajanan V.Madiwal

Principal

PRINCIPAL
Govt. College of Commerce and Economics
BORDA, MARGAO, GOA.